

Tunstall Church of England Primary School



Policy for Charges, Voluntary Contributions & Remissions

The Governing Body of Tunstall School adopted this policy on: 11/10/17

We believe it is essential to recognize the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences, can make towards pupils' personal and social education.

Aims

- The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils and as additional activities.

Practices

- Any activity that takes place mainly during school hours or is an essential part of the curriculum will be provided free of charge.
- Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

Procedures

<p>Voluntary Contributions</p>	<ul style="list-style-type: none"> • All pupils in the designated classes or groups will participate in such activities. • No pupil will be excluded or treated differently if parents are unable to make a contribution. • If insufficient contributions are pledged then the activity might not take place. • The school fund may subsidise an activity where there is a shortfall occasioned by insufficient income from voluntary contributions.
<p>Residential Visits</p>	<ul style="list-style-type: none"> • A charge may be levied for board and lodging on residential visits. • Where charges are made for a residential visit that takes place during school hours, complete remission of board and lodging charges will be provided for pupils whose parents are in receipt of Income Support etc. Parents will be informed of this each time pupils are invited to take part in a residential visit.
<p>Optional Extras Outside School Hours</p>	<ul style="list-style-type: none"> • Charges may be levied for optional extras outside school hours. • Charges will not exceed the actual cost of the individual pupil's participation. This cost can include insurance and accounting costs.
<p>Individual Music Provision</p>	<ul style="list-style-type: none"> • Individual music tuition that is part of the National Curriculum is provided free. • Any independent school scheme may take place during school hours for which fees are charged.

Charges for Materials	<ul style="list-style-type: none"> • Where parents have indicated in advance that they wish to own a finished product a charge may be made for ingredients or materials. • Parents are expected to provide school uniforms, games, swimming and PE kits. • No pupil or parent is required to pay for, or supply any materials books, instruments or other equipment in connection with the school activity unless it is an optional extra.
Breakages and Damage	<ul style="list-style-type: none"> • Parents may be asked to pay for damage to school property or equipment where this is the result of a pupil's behaviour.

We believe this policy will be effective only if we ensure consistency across the school by regular monitoring. This policy is reviewed annually by the Finance Committee for submission to the Governing Body.

Headteacher:		Date:	
Chair of Governing Body:		Date:	